

***TOWN OF NEWFIELDS BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, AUGUST 21, 2012***

***Present: Selectmen: Tom Hayward, Michael Woodworth and John Gajewski. Others include: Chief Reed, Ray Buxton, Clay Mitchell and Sue McKinnon.***

***Call to order at 5:56 PM.***

The Selectmen reviewed and signed:

- Checks
- MS-1 Extension
- MS-4
- Payroll Change Notice
- Appointment – Cemetery Trustee

Chief Reed met with the Selectmen to discuss the upcoming 2013 Budget.

Ray Buxton met with the Board to discuss the waiver of the Town portion of the Building Permit for the generator for the pump stations. The Selectmen approved the waiver.

Michael made a motion that the Town portion of the Building Permit be waived, seconded by Tom. All were in favor and the motion carried.

Ray updated the Selectmen on:

- The new billing system for the Water and Sewer district.
- The proposed extension of the water and sewer lines outside the district. Per RSA 52:5 – Change of Boundaries, 10 or more signatures are needed to petition the Board of Selectmen for a public hearing for the extension.
- The report on the water tower is due in mid-Sept.

The Selectmen signed the Appointment of George Bailey to Cemetery Trustee, Term expiring March 2013. A motion was made by Michael to appoint George Bailey as Cemetery Trustee, Term ending March 2013, seconded by Tom. All were in favor and the motion passed.

Tom updated the Board that Jeff Buxton needs more information on the contract for the ambulance service.

Clay Mitchell updated the Selectmen:

- Labonte was approved for the ability for the road to go through. Vote was unanimous.
- Update on water and sewer extension meeting with Ray Buxton.
- Continuing work on the Master Plan.

Sue McKinnon discussed a fee increase for Absentee Ballot List e-mail requests to a \$5.00 flat fee vs. a per page copy with the Selectmen. Michael made a motion to increase the Absentee Ballot List fee to a flat fee of \$5.00, seconded by Tom. All were in favor and the motion passed.

Sue spoke with Olive Rugg to set a date and time next week to present the Boston Cane to her.

Other topics of discussion:

- ✓ Upcoming Nitrogen Meeting – Sept. 12<sup>th</sup>
- ✓ H.R. Quote (Tyler tech) for Payroll System – consideration for 2013 Budget.

No discrepancies were noted during the signing of the checks.

Minutes of the August 7th meeting were read. Motion was made to accept as written by Tom, and seconded by Michael. All were in favor and the motion carried.

At 7:58 pm, Tom made a motion to adjourn the meeting. The motion was seconded by Michael. The motion passed with all in favor.

Respectfully submitted,

Donna C. Newman  
Deputy Town Clerk